C:\Users\Bronwen\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\74R7XQYD\MC900437563[1].wmf**Late Work Policy**

Completing assignments in a timely manner is not only important for your learning; it is a habit that is **crucial** for success in school and in life. Students having difficulty or needing extensions must see me BEFORE assignments are due. In most cases, under reasonable conditions, I can be quite accommodating.

All work is expected to be submitted on the due date; submitting any work after the due date will negatively affect your Work Ethic mark. However, students may submit late work without academic penalty within **one week of the due date**. Assignments submitted after that point will not be accepted.

A **late assignment alternative** will be given, which will accomplish the same learning outcomes but may be more challenging. This assignment is to be **completed within one week of receiving** **it** and under **teacher supervision**. This can be done in AOS after school or with Ms. McCann during a scheduled tutorial time.

**Ms. McCann’s Scheduled Tutorials:**

Monday 3:15 -4:15

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**C:\Users\Bronwen\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\MPE4M96H\MC900078842[1].wmfC:\Users\Bronwen\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\MPE4M96H\MC900383596[1].wmfRe-Write Policy**

Students who are unsatisfied with a certain grade **may be able to re-write** the assignment. However, this may not be available for all assignments. Students should contact Ms. McCann to discuss a re-write. A re-write may consist of fixing the initial assignment or it may be a new assignment that meets the same learning outcomes. Re-writes must be completed **within two weeks of receiving the marked assignment.**

Rewrites must be completed **under teacher supervision**. This can be completed in AOS after school or with Ms. McCann during a scheduled tutorial time.

**Please make sure you understand these policies. It is essential that you are clear on my expectations. I want you to achieve the best that you can in my class.**